



Concurrent Enrollment Checklist

Students who are interesting in participating in Concurrent Enrollment must meet the following **UTRGV Admissions Eligibility Criteria**:

- Be classified as a high school (rising) junior or senior on target towards graduating under the Foundations with Endorsement or Distinguished High School Graduation Program;
- Note: Seniors are not eligible during the Summer after high school graduation;
- Must meet at least **one** of the following criteria:
 - Rank in the top 10% of the graduating class **OR**
 - Have a 90 Scholastic Average or higher (on a 100-point scale) **OR**
 - Have a minimum composite score on ACT of 22 **OR** SAT of 1030 (using Critical Reading + Math)

All prospective students who meet the above eligibility criteria must submit the following packet of information and required documentation to the Office of Undergraduate Admissions at The University of Texas Rio Grande Valley in order to be considered for Concurrent Enrollment.

- 1. Copy of your Apply Texas application confirmation page
- 2. High school transcript (hard copy in a sealed envelope or an electronic copy sent from student's high school)
- 3. Testing records
- 4. Prior College Coursework (transcripts may be submitted electronically from the institution of higher education)
- 5. Proof of Immunization
- 6. UTRGV Concurrent Enrollment Authorization Form

Complete packets may be delivered in person to:

Office of Undergraduate Admissions
The University of Texas Rio Grande Valley
U-Central, MAIN 1.100 (The Tower)
One West University Blvd.
Brownsville, TX 78520

Packets may be delivered to the attention of Ms. Janet Amador or Mr. Jorge Teniente. As a convenience, complete packets can also be submitted electronically as a PDF file at CE@utrgv.edu. If submitting electronically, please include student's name, UTRGV ID (if known) and date of birth in the body of the email.

When speaking with an Enrollment representative, please be sure to let them know you are submitting documentation for **Concurrent Enrollment**.



Description of Items to Include in Your Complete Packet

Item #1: Apply Texas Application Confirmation

The first page in the packet you deliver to the admissions office should be a print out of your Apply Texas application confirmation page.

The application is available via the internet at www.applytexas.org.

- Select the four-year institution: UTRGV
- Select application type: Freshman US
- Indicate interest in participating by answering **YES** to the question at the beginning of the application which states: "Are you applying for Dual Credit or Early Admission?"

Remember, completing your Apply Texas profile is not the same as submitting an application for admissions. Be sure to hit "Submit Application" at the end of the application in order to ensure review by the Office of Undergraduate Admissions.

After completing your application, print the confirmation page showing your application confirmation number—**submit this form**.

If you forget to print the page after completing your application, follow these steps:

- You can access this information by visiting www.ApplyTexas.org
- After logging in to Apply Texas, click on the "My Applications" tab
- Click the application for The University of Texas Rio Grande Valley
- Print the confirmation page.

Item #2: High School Transcript

In order for the Office of Undergraduate Admissions to verify your current high school enrollment, students must submit an up-to-date transcript.

- Transcript must include class rank, grade point average, and type of graduation plan (recommended or distinguished).

High school transcripts must be submitted in a sealed envelope in order for it to be accepted with your other documentation.

Every high school processes transcript requests differently. Ask your Counselor for more information regarding your school's individual processes and policies.



Item #3: Testing Records

The Texas Success Initiative (TSI) law requires all entering college students to be assessed for college readiness in reading, writing, and math, unless the student qualifies for an exemption.

The student must take the TSI Assessment and meet the following scores:

- Reading: 351 or higher
- Math: 350 or higher
- Writing: Essay of 5 OR Essay of 4 w/a 363 on the multiple choice.

Students can be exempt from the TSI based on scores from one of the following exams (must meet all three scores in one exam; no “mixing”):

- STAAR-EOC: Meet a minimum score of Level II (Satisfactory) on English III and Algebra II exams.
- ACT or ACT Residual: Composite score of 23 with 19 in English and 19 in Math or higher.
- SAT: Composite of 1070 (Critical Reading plus Math) with 500 Critical Reading and 500 Math.

Items #4: Prior College Coursework

In order to ensure proper academic advising, students must submit records of all other college-level coursework completed by submitting score reports (i.e. AP credits, CLEP) or college transcripts (i.e. Dual Enrollment courses) **prior** to Advisement and Registration.

Students who have earned college credit through dual enrollment courses must submit college transcripts from **ALL** institutions from which credit has been earned.

Ask your Counselor for more information regarding how to request your test scores and transcripts.



Item #5: Proof of Immunization

In accordance with Texas law, UTRGV requires all first-time students, including transfer and returning students under the age of 22, to submit evidence that the student has been vaccinated against bacterial meningitis 10 days prior to the first class day of the semester or to provide other documentation establishing why such a vaccination is not required. **Students will not be allowed to enroll without providing proof of the vaccination or exemption.** Proof of immunization can be submitted in one of the following ways:

- A "Bacterial Meningitis Immunization Record" signed by a health practitioner evidencing that the student has been vaccinated against bacterial meningitis or any other official state or local immunization record. Vaccinations must be administered no fewer than 10 days prior to the first day of the semester for which the student is enrolling.
- A "Refusal of Immunization for Medical Reasons" signed by a physician who is licensed and registered to practice medicine in the United States that states the physician's opinion that the required vaccination would be injurious to the health and well-being of the student.
- A "Texas Department of State Health Services Conscientious Exemption" signed by the student stating that the student has declined the vaccination for reasons of conscience, including religious belief.

Item #6: UTRGV Concurrent Enrollment Authorization Form

Submit a completed **CE Authorization Form**.

- The Apply Texas application must be submitted prior to submitting the CE Authorization Form.
- CE Authorization Forms are available throughout the high school Counselor.
- Must be read and signed Parent/Legal Guardian, Counselor, and Principal/Assistant Principal

Students who meet eligibility requirements to participate in Concurrent Enrollment must receive permission to apply for admission from both their parent or legal guardian and their high school Principal. **Ask your high school Counselor for the form.**

NOTE: Students who do not submit this form **will not be considered for admission** into the UTRGV Concurrent Enrollment program.