



Concurrent Enrollment

Point of Contact:

Christian E. Torres

Coordinator of Admissions and Records

956-295-3615

admissions@tsc.edu

BISD Disclaimer:

Students are welcome to take advantage of this opportunity; however, all expenses will be the responsibility of the student/parent/guardian.

Courses Eligible for Dual Credit

All courses taken through TSC must be selected from the approved list provided by TSC. However, ***not all courses are eligible for dual credit. Courses available for dual enrollment credit are:***

TSC Course	BISD Course	COL #:
SPAN 2313/ SPAN 2315	Spanish Language A/B	COL011/2
MUSIC 1306	Music Appreciation	COL076
ART 1301	Art Appreciation	COL051/2
SPCH 1315	Communication	COL153
ENGLISH 1301	English III A/B	COL111/2
ENGLISH 1302	English IV A/B	COL106
ENGLISH 2341	Literary Genres	COL126
MATH 1314	Algebra II A/B	COL221/2
MATH 2412	Pre-Calculus A/B	COL211/2
MATH 2413	Calculus I A/B	COL201/2
BIOL 1306/1106	Biology II A/B	COL301/2
CHEM 1311/1111	Chemistry II A/B	COL311/2
PHYS 1301/1101	Physics II A/B	COL321/2
PSYC 2301	Psychology	COL443
SOCI 1301	Sociology	COL453
ECON 2301	Economics	COL423
GOVT 2305	US Government I	COL413
GOVT 2306	US Government II	COL473

NOTE: If a student takes a concurrent enrollment course for which BISD credit has already been earned, neither the concurrent enrollment course nor the concurrent grade will replace the BISD course or grade; and the concurrent enrollment course/grade will not figure into the student's GPA.

Rules for Receiving Dual Credit

To receive dual credit a student must:

1. Submit an official copy of the TSC transcript to the student's counselor.
2. Submit a BISD Credit Request form with official TSC transcript.

Once both forms have been submitted to the student's counselor, credit will be added to the student's transcript. Any concurrent enrollment courses added to the student's transcript for district credit will receive the same grade appearing on the TSC official transcript but in numerical form. Transcribing of grades will be based on the following conversion chart (page 56 of the District's Course Listing Guide):

Higher Education Table	Institute of Higher Education Table (Effective Fall 2013)		BISD Conversion
A	A+	98 to 100	100
	A	93 to 97.9	98
	A-	90 to 92.9	93
B	B+	87 to 89.9	90
	B	83 to 86.9	87
	B-	80 to 82.9	83
C	C+	77 to 79.9	80
	C	73 to 76.9	77
	C-	70 to 72.9	75
D	D+	67 to 69.9	73
	D	63 to 66.9	72
	D-	60 to 62.9	70
F	F	Failure (will not be posted)	

If a student takes a course eligible for dual credit, the student does not have to request dual credit for the course, nor does the grade have to appear on the student's BISD transcript.

Courses that are placed on a student's BISD transcript for credit will be given a Level III weight when figuring the GPA.

Fees, Dues, and Textbooks

It is not the responsibility of BISD to provide tuition or textbooks for students participating in TSC's concurrent enrollment program.

Any fees, dues, tuition, and the cost associated with acquiring required textbooks for a student participating in the concurrent enrollment program are the sole responsibility of the parents and/or guardian.

Commonly Asked Questions & Fact Sheet:

1) Are Concurrent Enrollment students considered incoming freshmen?

- ✓ No. Students are considered Individual Approval when they do not have a high school diploma or GED.

What about students who have previously taken dual enrollment courses with TSC?

- ✓ If the student was a previous DE student then he/she would still need to apply as an Individual Approval since they do not have a HS diploma or GED.

- 2) For students who have taken dual enrollment courses with other institutions, would they need to submit official transcripts as mentioned in the returning/transfer student instructions?
- ✓ Yes, students would need to submit all official transcripts in case they have met a prior pre-requisite for a course they are wanting to register for (ie...they took ENGL 1301 at UTRGV and want to register for ENGL 1302 here at TSC, we will need that transcript).
- 3) If students have already taken the TSI, is a copy from College Board acceptable when they turn in documentation?
- ✓ If the student is a current Dual/ECHS student and has submitted previous test scores that have been accepted and cleared by us, then NO.
 - ✓ If they are brand new to TSC, they will need to submit the College Board TSI Scores along with the Pre- Assessment Activity in a sealed envelope if taken at their high school(s) or
 - ✓ If they took the TSI assessment at another college/ university then he/she may submit the copy of the College Board scores without being in a sealed envelope.
- 4) Do the same Dual Enrollment pre-requisites and TSI requirements apply for Concurrent Enrollment courses?
- ✓ For Individual Approval, they will ***need to take all the 3 sections and only need to pass the specific assessment in order to register for the specified course.*** For example, student would need to pass TSI Math if planning to take College Algebra, and student will need to pass both Reading and Writing for COMP, GOVT, HIST, etc.
- 5) Where can I locate information regarding academic calendars and tuition?
- ✓ <http://tsc.edu/index.php/current-students/academic-calendar.html>
- 6) When a student is completing his or her Apply Texas application, please select individual approval (last one on the list) status for Concurrent Enrollment:

2. Please indicate on what basis you are seeking admission. Any/all of t

Admission Basis

3. Please indicate the primary reason for attending college.

Reason Attending

4. University Off-Campus – **REQUIRED**

Will you be enrolling in courses at an off-campus teaching site?

Select

College Transfer, Degree-seeking

College Transfer, Not Degree-seeking

Transient- Seeking a degree elsewhere

Readmission from prior semester

High School Graduate

GED

Home Schooled/High School Graduate

Dual Credit (receiving both high school and college credit)

High School Early Admission (college credit only)

Individual Approval (no high school diploma or GED)



ENROLLMENT CHECKLIST

APPLY FOR ADMISSION

- Complete and submit an application for admission through ApplyTexas at www.applytexas.org.
- An active application is required to move forward with the enrollment process
- It takes 2-3 business days to be processed.

SUBMIT TRANSCRIPTS

- Submit one of the following academic credentials to the Office of Admissions:
 - Incoming Freshmen:
 - Submit official High School Transcript (sealed envelope); or
 - Submit proof of GED (test scores or certificate); or
 - Submit two letters of reference (if applying under Individual Approval)
 - Returning/ Transfer Student:
 - Submit an official transcript from each college or university that you attended.
 - Contact your previous education institution(s) to request official transcripts.
 - Transcripts may be delivered in person (in a sealed envelope) or mailed to:

**Texas Southmost College
Office of Admissions
80 Fort Brown
Brownsville, Texas 78520**

RESIDENCY

- Submit two proofs of Texas state residency for tuition purposes to the Office of Admissions. All residency documents must include the student's name and address and be dated 12 months prior to the first class day.

*Fall Semester: **August** _____ *Spring Semester: **January** _____

*Summer I Semester: **June** _____ *Summer II Semester: **July** _____

- Examples of proof of residency include:

*Valid Permanent Texas Driver's License or ID Card

*Texas High School or College Transcript

*Texas Voter Registration Certificate

*Employer Statement with Employment Dates

*Lease Agreement

*Bank Statement

*Property Tax Statement or Receipt

*Utility Bill

Note: If you are a naturalized citizen or legal resident, submit the original copy of your naturalization certificate or permanent resident card.

IMMUNIZATION

- Provide proof of bacterial meningitis vaccination.
- State law requires that entering students show evidence of receiving a bacterial meningitis vaccination or booster dose during the five (5) year period prior to enrollment. The law allows for some exceptions.
- Students are exempt if they are 22 years of age or older

TESTING

- All students are required to take a state-mandated reading, writing and/or math assessment test.
- Please visit the Testing Center to schedule your assessment.
- Students enrolling in Level One Certificate programs that do not identify skill levels are not required to test.
- You must fulfill the state-mandated assessment test requirements before completing the advising process.

ACADEMIC ADVISING

- Schedule an advising session if attending college for the first time or transferring with fewer than twelve (12) college-level semester hours.
- Advisors will assist you in selecting a program of study and developing your degree plan.



Individual Approval Admission Reference Letter

TO BE COMPLETED BY A NON-RELATIVE

STUDENT INFORMATION

NAME: _____ DOB: - - - SSN: _____
 (Please print) (Optional)

ADDRESS: _____ PHONE Home: () - _____
 (Street) (City) (State) (Zip Code) Work: () - _____
 (Permanent) Cell: () - _____

E-MAIL: _____

REFERENCE INFORMATION

NAME: _____ POSITION: _____

COMPANY: _____

ADDRESS: _____ PHONE Home: () - _____
 (Street) (City) (State) (Zip Code) Work: () - _____
 Cell: () - _____

E-MAIL: _____

It is my understanding that the student above has applied for admissions at Texas Southmost College. To the best of my knowledge, this applicant is a person of serious pursuit who will benefit from continuing his/her education at Texas Southmost College.

SIGNATURE DATE

OFFICE of the Admissions and Records USE ONLY:

Received by: _____ Date: _____



BACTERIAL MENINGITIS FORM

Texas Education Code, Sec. 51.9192 establishes the requirement that all entering students enrolling in public, private or independent institutions of higher education on or after Jan. 1, 2012 must show evidence of having received an initial bacterial meningitis vaccination or booster during the five year period and at least 10 days prior to the first day of the semester and identifies exceptions to the requirement. Students are exempt if they are 22 years of age or older.

The completed form can be submitted in person, mailed or emailed to the Office of Admissions, Arnulfo L. Oliveira Student Services Center, Brownsville, TX 78520, fax 956-295-3601, admissions@tsc.edu.

STUDENT NAME: _____

DOB : ____ - ____ - ____

TSC ID: _____

I also give my permission to the Office of Admissions to share such information with other responsible college officials when deemed necessary.

STUDENT SIGNATURE: _____ **DATE:** _____

To be completed by physician or healthcare provider: Verification

First immunization: ____/____/____
Mo. Day Yr.

Bacterial Meningitis Booster: ____/____/____
Mo. Day Yr.

Please place address and stamp above

By signing this form, I certify the information above is true and accurate, and that I am authorized by law to administer a vaccination or I have legal designation to complete and sign this form on behalf of a Health Practitioner authorized by law to administer an immunization, and that the bacterial meningitis vaccination/booster was administered to the student named above and on the date provided.

Signature of physician, health care provider or designee: _____ Date: ____/____/____

EXEMPTIONS TO IMMUNIZATION REQUIREMENTS: A student (or a parent or guardian of a student) is not required to submit evidence of receiving the vaccination against bacterial meningitis if the student (or a parent or guardian of a student) submits to the institution:

An affidavit or a certificate signed by a physician who is duly registered and licensed to participate medicine in the United States, in which it is stated that, in the physicians opinion, the vaccination required would be injurious to the student's health and well being.

An affidavit signed by the student stating that the student declines the vaccination for bacterial meningitis for reasons of conscience, including a religious belief. A completed, notarized "Exemption from Immunization for Reasons of Conscience" form from the Texas Department of State Health Services must be used. Students must request this form directly from TDSHS by mail or online at <https://webds.dshs.state.tx.us/immco/affidavit.shtm>. The exemption form may take several weeks to process and should be requested, completed and submitted before registration to ensure classes are not cancelled.

Because bacterial meningitis is a serious and potentially deadly disease, applicants should consult a physician about immunizing to prevent the disease.



Current Students

Tuition and Fee Schedule

Office of the Vice President of Student Services

Academic Advising

Academic Calendars

Admissions and Records

Behavioral Intervention Team

Campus Map

Campus Security and Parking

Catalog

Commencement

Conflict Resolution Center

Course Schedule

Dual Enrollment

Final Exam Schedules

Financial Aid

Frequently Asked Questions

GPA Calculator

IT Help Desk

Learning Labs

Library

Lost and Found

News and Events

Rave Emergency Notification System

Student Code of Conduct

Student Conduct Administration

Student Life

Student Handbook

Tuition and Fee Schedule

Veterans and Military Services

Texas Residents

Non-Texas

Semester
Credit
Hours

In-District

Out-District

Non-Resident

International

Semester Credit Hours	Texas Residents In-District	Texas Residents Out-District	Non-Texas Non-Resident	Non-Texas International
1	\$312.00	\$362.00	\$412.00	\$412.00
2	\$429.00	\$529.00	\$629.00	\$629.00
3	\$546.00	\$696.00	\$846.00	\$846.00
4	\$663.00	\$863.00	\$1063.00	\$1063.00
5	\$780.00	\$1030.00	\$1280.00	\$1280.00
6	\$897.00	\$1197.00	\$1497.00	\$1497.00
7	\$1014.00	\$1364.00	\$1714.00	\$1714.00
8	\$1131.00	\$1531.00	\$1931.00	\$1931.00
9	\$1248.00	\$1698.00	\$2148.00	\$2148.00
10	\$1365.00	\$1865.00	\$2365.00	\$2365.00
11	\$1482.00	\$2032.00	\$2582.00	\$2582.00
12	\$1599.00	\$2199.00	\$2799.00	\$2799.00
13	\$1716.00	\$2366.00	\$3016.00	\$3016.00
14	\$1833.00	\$2533.00	\$3233.00	\$3233.00
15	\$1950.00	\$2700.00	\$3450.00	\$3450.00

[Tuition and Fees Details](#)

This is an estimate of tuition and fees based upon a general education student taking up to 15 credit hours. Fees will vary depending on courses and labs for which a student is enrolled.

Tuition and Fees are subject to change by the Texas Southmost College Board of Trustees.

Tuition and fees are subject to a cap at 15 semester credit hours.

Tuition Refund Schedule

1. If the student withdraws during a fall or spring semester or a summer term of 10 weeks or longer:
 - a. Prior to the first class day 100 percent
 - b. During the first five class days 80 percent
 - c. During the second five class days 70 percent
 - d. During the third five class days 50 percent
 - e. During the fourth five class days 25 percent
 - f. After the fourth five class days None
2. If the student withdraws during a term or session of more than five weeks but less than 10 weeks:
 - a. Prior to the first class day 100 percent
 - b. During the first, second, or third class day 80 percent

- c. During the fourth, fifth, or sixth class day 50 percent
 - d. Seventh day of class and thereafter None
3. If the student withdraws from a term or session of five weeks or less:
- a. Prior to the first class day 100 percent
 - b. During the first class day 80 percent
 - c. During the second class day 50 percent
 - d. During the third class day and thereafter No

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