



BROWNSVILLE

INDEPENDENT SCHOOL DISTRICT

VERIFICATION OF CLOSE CONTACT

Date: _____

Campus/Dept.: _____

Employee/Student Name: _____
(Please Print)

Employee/Student ID Number: _____

Does this individual meet the Closed Contact Definition?

Yes No

We are conducting contact tracing for screening purposes. The first thing that needs to be completed is to verify that you were in **close contact**. Please answer the following questions:

Please check the appropriate three questions:

Yes	No	Description
		1.) Directly exposed to infectious secretions (e.g., being coughed on); or
		2.) Were you within 6 feet for a total of approximately 15 minutes throughout the course of a day; however, additional factors like case/contact masking, ventilation, presence of dividers, and case symptomology may affect this determination. *
3.) Where were you exposed? <input type="checkbox"/> On Campus <input type="checkbox"/> Off Campus <input type="checkbox"/> Unknown		

**Texas Education Agency, Public Health Planning Guidance, page 9*

If you responded **no** to both questions above, you **do not meet the definition of Close Contact** and do **NOT** need to test. However, if you have symptoms or would like to get tested, BISD will honor your request. A negative test will allow you to **continue to be at work** or **continue in school without interruption**. If you begin to experience any of the COVID-19 symptoms in a way that is not typical, we encourage you to contact your physician and Carmelita Rodriguez, Human Resources Dept.

*If you **answered yes**, based on the data our offices received, you:*

- Staff needs to notify the Human Resources Office.
- Staff with questions on Leaves and Absences, refer them to the Human Resources Office.
- If you are experiencing symptoms, you are encouraged to see your doctor.
- You have **COMPLETED** the **INCUBATION** period and are eligible to test on _____ in the district.

Designee Signature: _____ Date _____

Campus/Department Rapid Test Designee scans and emails this form to COVID19@bisd.us.