



Brownsville Independent School District

1900 Price Road Brownsville, Texas 78521-2417 (956) 548-8000 Fax: (956) 574-6497

June 5, 2020

To: Brownsville ISD Certified and Classified Personnel

BISD will continue to operate in Phase III Plan of Action by modifying work schedules during the summer months. **Per Governor Abbott’s latest guidelines:**

- June 3, 2020 - Phase III is in effect by allowing businesses to operate at 50% capacity with limited exceptions.

Campuses, Facilities, and Central Administration Building will continue to adhere to the following guidelines during the Summer Work Schedules:

- Ensure six feet of social distancing is in place at all times
- Handwashing and sanitizing will continue and is required
- Masks and gloves are strongly recommended and encouraged
- Non-school personnel (visitors, parents, and students) will not be allowed to enter campuses until further notice and will be closed to the public

Continuation of Phase III Plan of Action – Summer Schedule		
Contract Days	Employees with Contract Days less than 219 days	Employees with Contract Days greater than 220 days
Working Hours	Monday through Friday 8 a.m. to 4 p.m. (One-hour Lunch) June 8, 2020 through June 19, 2020	Monday through Thursday 8 a.m. to 4 p.m. Friday – Work from Home (One-hour Lunch) June 8, 2020 through July 24, 2020
Allowable Capacity for Campus and Departments	*If there are space limitations that does not allow for social distancing (six feet apart), please contact your supervisor.	*If there are space limitations that does not allow for social distancing (six feet apart), please contact your supervisor.

****Staff will be on a rotating schedule to either report to work or work from home due to adherence of social distance guidelines, capacity, and limitations of space as approved by your supervisor.***

****All staff are expected to be CONSISTENT with this plan.***

****All staff is to take the responsibility to clean and sanitize your areas daily.***

Thank you for your cooperation and understanding of this new updated plan. We will continue to adjust as needed based on new developments.

Dr. René Gutiérrez
Superintendent of Schools

BISD does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or genetic information in employment or provision of services, programs or activities