



# Brownsville Independent School District

## Board Of Trustees

### Rescheduled Regular Board Meeting December 8, 2015 4:00 P.M.

Administration Building  
1900 Price Road  
Brownsville, Texas 78521-2417

## A G E N D A

**NOTE: The Board of Trustees may go into Closed/Executive Session to deliberate any item on this agenda as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.**

- I. Meeting Called to Order.
- II. Moment of Silence.
- III. Pledge of Allegiance.
- IV. Roll Call:
- V. Recommend approving the **agenda** of the **Rescheduled Regular Board Meeting of December 8, 2015**, with any corrections/deletions.
- VI. Recommend approving the **minutes** of the **Regular Board Meeting held October 6, 2015** and **Special Called Board Meeting held October 16, 2015** with any corrections.
- VII. Recommend approving the **Consent Agenda**. The Board has agreed to discuss the following items. All of the items below that are not called out will be approved by consent.

**(All presentations limited to five (5) minutes)**

- VIII. **CLOSED MEETING:** as pursuant to the Texas Government Code Section: 551.071, 551.072, 551.074, 551.082, and 551.084.

**Please note Trustee Catalina Presas-Garcia will be excluded from Executive Session, 1 a., due to conflict.**

- A. **Consultation with Attorney:**
  1. Consultation with Attorney regarding pending or threatened litigation matters: "status of lawsuit(s)."

- a. Discussion and consideration in Lucila B. Longoria and Catalina Presas-Garcia vs. Brownsville Independent School District, et. al, Civil Action Number 1:14-CV-00010 pending in the United States District Court for the Southern District of Texas Brownsville Division.

**B. PERSONNEL MATTER(S):**

2. Presentation of **Retirement(s)/Resignation(s)**.
3. Recommend approval of **Probationary Contractual Personnel** for the 2015-2016 school year – **Teachers**. Subject to receipt of all outstanding documentation.
4. Recommend approval of **Probationary Contractual Personnel** for the 2015-2016 school year – **Counselors**. Subject to receipt of all outstanding documentation.
5. Recommend approval of **Probationary Contractual Personnel** for the 2015-2016 school year – **Nurse**. Subject to receipt of all outstanding documentation.
6. Recommend approval of **Term-Chapter 21 Contractual Personnel** for the 2015-2016 school year – **Site Coordinator for 21<sup>st</sup> Century**. Subject to receipt of all outstanding documentation.
7. Recommend approval of **Term-Chapter 21 Contractual Personnel** for the 2015-2016 school year - **i3 Lead Teachers**. Subject to receipt of all outstanding documentation.
8. Recommend approval of Campus Professional Employee (M.R.A.) for change in contract for the 2015-2016 fiscal school year.
9. Recommend approval to compensate professional employee (F.J.G.) for one (1) year of creditable salary experience and Master’s Degree stipend earned but not paid in the following fiscal school years: 2011-2012, 2012-2013, 2013-2014 and 2014-2015.
10. Recommend approval to compensate classified employee (D.O.) for job related experience earned but not paid in the following fiscal school years: 2011-2012, 2012-2013, 2013-2014 and 2014-2015.
11. Recommend approval to accept the rescinding letter of retirement from a Professional Employee (R.G.) for the 2015-2016 school year.
12. Board Self Evaluation.
13. Discussion and consideration regarding the appointment, employment, evaluation, and duties of the Superintendent.

**C. Consultation with Attorney:**

14. Consultation with Attorney regarding pending or threatened litigation matters: “status of lawsuits”.
  - a. Discussion and consideration regarding TEA Docket No. 043-SE-1015; Mayra P., b/n/f Jose P. vs. BISD.

- b Discussion and consideration of retaining Munsch Hardt Kopf & Harr, PC for potential insurance litigation.

**D. Consultation with Internal Auditors:**

15. Consultation with Internal Auditors regarding confidential and privileged matters.

- Internal Audit: Audits/Reviews/Investigations
- Audits Completed
- Audits In Progress

16. Discussion and consideration regarding Internal Auditors Self Evaluation.

**E. Real Property:**

17. Discussion and consideration regarding the purchase, exchange, lease, or value of real property.

**(BOARD RECONVENES AFTER CLOSED MEETING)**

A 1a. Discussion, consideration and possible action in Lucila B. Longoria and Catalina Presas-Garcia vs. Brownsville Independent School District, et. al, Civil Action Number 1:14-CV-00010 pending in the United States District Court for the Southern District of Texas Brownsville Division.

B 3-11. Recommend approval on personnel matters discussed in Closed Meeting.

12. Board Self-Evaluation.

13. Discussion, consideration and possible action regarding the appointment, employment, evaluation, and duties of the Superintendent.

C 14a. Discussion, consideration and possible action regarding TEA Docket No. 043-SE-1015; Mayra P., b/n/f Jose P. vs. BISD.

b. Discussion, consideration and possible action of retaining Munsch Hardt Kopf & Harr, PC for potential insurance litigation.

D 15. Discussion, consideration and possible action regarding Audits/Reviews/Investigations performed by Internal Auditors.

16. Discussion, consideration and possible action regarding Internal Auditors Self-Evaluation.

E17. Discussion, consideration and possible action regarding the purchase, exchange, lease, or value of real property.

***Board reconvenes at 5:30 p.m. and may resume to Executive Session if Personnel Matters are not completed***

**IX. Superintendent's Report**

**A. Conference Presentations:**

18. Recognition of Rachel Ayala for contributions to our Chess Program. **(Board Member Request)**
19. Recognition of Apacionados por la Lectura. **(Board Member Request)**
20. Report on efforts to lend assistance to low performing schools outside the norm. **(Board Member Request)**
21. Presentation regarding the naming of Library Facility at Gallegos Elementary School in memory of Norma Linda Gallegos.
22. Presentation of the Brownsville Independent School District Financial Report for the period ended October 31, 2015.
23. Presentation regarding Credit Card Payments.
24. Presentation of Board of Trustees training (Credit Hours) required by the State Board of Education.

**B. Standing Board Agenda Items:**

25. Board Calendars.

**X. PUBLIC AUDIENCE:**

If you wish to address the Board of Trustees during the Public Audience portion of today's meeting, please print your name on the form provided. According to BISD Policy BED (Local), only those persons (on the list) who request to speak shall be heard. The speaker shall limit remarks to five minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other resolution channels are provided shall be directed through those channels. These complaints include complaints on the following subjects: employee complaints, termination of employment, student complaints, removal to alternative education program, and expulsion. If the Board President determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate policy for attempted resolution before bringing the matter to the Board. Complaints against specific employees or officers of BISD shall be heard in Closed Meeting, as authorized by the Texas Government Code Title 5-Section: 551.074 (1) and (2). If your topic concerns complaints against specific employees or officers, please note this on the sign-up sheet. You must make your points on issues in a constructive and courteous fashion pursuant to Robert's Rules of Order.

**The Board may deliberate or take action regarding the following agenda items.**

**Board policy BE (Local) and Robert's Rules limits debate to two opportunities. A Trustee may debate a motion for two minutes on the first speaking opportunity and one minute on the second opportunity.**

**XI. Consent Agenda:**

**A. Recommend approval of the following General Function Item(s):**

26. Recommend approval of the Internal Audit Plan for calendar year 2016.

27. Recommend approval of the beliefs, mission, parameters, objectives, and strategies developed by the strategic action team.
28. Recommend approval to accept the second of three annual monetary donations of \$55,000.00 from Valley Baptist Health System to be used in the BISD student attendance contest and Superintendent's Scholarship Program.
29. Recommend approval to renew annual 2016 TASB Membership in the amount of \$11,000.00 and TASB Legal Assistance Fund in the amount of \$500.00 for a grand total of \$11,500.00.
30. Recommend approval for a Full-Time Equivalent (FTE) for a Fire Alarm Technician for the Maintenance Department for the 2015-2016 fiscal school year.
31. Recommend the Board approve the addition of a paralegal to our compensation plan.

**B. Recommend approval of the following Payment(s):**

32. Recommend approval for payment of \$8,450.87 to Walsh, Anderson, Gallegos, Trevino, Russo & Kyle, P.C.
33. Recommend approval for payment of \$3,929.20 to Colvin, Chaney, Saenz & Rodriguez, LLP.
34. Recommend approval to pay Region One Education Service Center for annual membership fees in the approximate amount of \$41,783.89 for the 2015-2016 school year.

**C. Recommend approval of the following Budget Amendment(s):**

35. Recommend approval of Budget Amendment #024 in the amount of \$279,082.00 for – Local Maintenance. (Reallocation of \$19,082.00 as requested by campuses/departments and Additional Funding of \$260,000.00)
36. Recommend approval of Budget Amendment #025 in the amount of \$837,050.00 for Fund 191 – Maintenance Tax Note. (New Funding)

**D. Recommend approval of the following Contract(s)/Agreement(s):**

37. Recommend approval of the Mutual Aid Agreement between the Brownsville ISD Police Department and the Brownsville Police Department Special Weapons and Tactics Unit.
38. Recommend approval for the Administration to continue collaborative service agreements with the Historic Brownsville Museum, Gladys Porter Zoo, Brownsville Historical Association (Stillman House Museum), Brownsville Museum of Fine Art and the Brownsville Barnstormers Flying Museum in the amount not to exceed \$92,880.00 from budgeted Local Maintenance Funds. (Annual Agreement)

39. Recommend approval for the Brownsville Independent School District to enter into a Memorandum of Understanding with First Community Bank, Cameron County, and Texas Southmost College to participate with the Youth Ambassador Program for the 2015-2016 school year.

**E. Recommend approval of the following Bid(s)/Proposal(s)/Purchase(s)**

40. Recommend awarding CSP #16-111 Property, Flood, Windstorm, Hail, Boiler and Machinery Insurance to McGriff, Seibels & Williams of Texas for a one (1) period with an option to renew for one (1) additional year. The Term of the policy will be from January 31, 2016 to January 31, 2017.
41. Recommend awarding of RFQ #16-112 Engineering Services for Pace and Porter High School Chiller Replacement Project to Ethos Engineering, Harlingen, Texas, to provide engineering services and to authorize administration to negotiate a fee for said services to be paid from Local Funds.
42. Recommend awarding of RFQ #16-113 Architectural Services for Pace and Porter High School Band/Choir Building to PBK, McAllen, Texas, to provide architectural services and to authorize administration to negotiate a fee for said services to be paid from Local Funds.
43. Recommend awarding of RFQ #16-115 Engineering Services for Four Lane Track at Vela, Lucio and Besteiro Middle Schools to Ambiotec Civil Engineering Group, Brownsville, Texas, to provide engineering services and to authorize administration to negotiate a fee for said services to be paid from Local Funds.
44. Recommend awarding of RFQ #16-116 Engineering Services for the Installation of Artificial Turf for Soccer Fields at Lopez Early College High School to Ambiotec Civil Engineering Group, Brownsville, Texas, to provide engineering services and to authorize administration to negotiate a fee for said services to be paid from Local Funds and to amend the engineering services to include Rivera Early College High School.

**XII. Announcement(s):**

45. **Next scheduled Board Meeting** of the **Board of Trustees** is on **Tuesday, January 12, 2016**, at the Administration Building at 5:30 p.m.

**XIII. Adjournment**