



# BROWNSVILLE INDEPENDENT SCHOOL DISTRICT

## District-wide Educational Improvement Council (DEIC)

### 2013-2014

#### DEIC Meeting Minutes Monday, September 19, 2013 5:30 p.m. Boardroom

Facilitators: Bea Garcia, Curriculum and Instruction Administrator  
Dr. Dora Saucedo, Curriculum and Instruction Administrator  
Sylvia Senteno, Curriculum and Instruction Administrator

- I. Welcome addresses were given by Carl A. Montoya, Superintendent of School, Bea Garcia, Curriculum & Instruction Administrator and Bertha Pena, Assistant Superintendent for Curriculum & Instruction.
- II. Roll call was taken by electronic sign-in.  
The following members were not in attendance:

Victor Flores	Vela Middle School
Jamie Trevino	Stell Middle School
San Juanita	Russell Elementary
Sabrina Brashear	Manzano Middle School
Maria McKenzie	Hanna High School
Leticia Martinez	Garden Park Elementary
Marco Gonzalez	Cummings Middle School
Griselda Mendez	Burns Elementary
Silvia Lopez	Brite Elementary
Della Benavidez	Besteiro Middle School
Martha Gonzalez	BAC

- III. Election of new DEIC Officers for the school year 2013-2014 were held. Mr. Hugh Emerson was elected as DEIC President; Ms. Kathleen Posio, was elected as DEIC Vice President; Mr. Emiliano Camarillo was elected as DEIC Parliamentarian; and Ms. Elizabeth McCumber was elected as DEIC Secretary.
- IV. Mr. Hugh Emerson called the meeting to order.
- V. Leandra Ortiz, BISD staff attorney, presented standard rules for business meetings according to the current *Robert's Rules of Order*, newly revised 11<sup>th</sup> edition.

Question posed by Cecilia Montalvo (Perkins MS): can members have agenda ahead of time in order to get familiar with items to be covered at next meeting? Answer: (Kathleen Jimenez) possibly the Friday before.

Dr. Saucedo announced that items can be added to the agenda.

Ms. Jimenez provided an explanation of how there is an "all-call" to principals two weeks ahead of scheduled DEIC meetings for them to announce to their campuses that now is the time concerns may be sent in. Some questions/concerns can be handled before the meeting (or without necessity of appearing on agenda); officers meet one week prior to finalize agenda.



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- VI. Bea Garcia informed new and current members of the roles and responsibilities expected of DEIC members and the importance of sharing information from the meetings with their respective campuses.
- VII. Dr. Roni Rentfro, District Coordinator for School Improvement/District Shepherd (TTIPS), shared results of two preliminary reports from TEA.
- VIII. Action Items: Request for DEIC Approval of Teacher Pull Out Days
- Julie Salinas, 504/Dyslexia Administrator, requested pull-out days for Dyslexia Teachers. Motion was made by Cynthia Castro (Egly Elementary School) who moved to approve the request. The motion was seconded by Mark Munoz (Victoria Heights Elementary). Motion carried.
  - Dr. Virginia Miller, Administrator for Special Services, requested two pull-out days in the fall to support special education instructors. Julie Pena (Breedon Elementary) moved that the committee approve the request. Brad Elder (Martin Elementary) seconded. Motion carried.
  - Tim Snyder, Administrator for Career and Technology Education, requested pull-out days. A motion was made by GeorgeAna Wilson (Lincoln Park) who moved to approve the request for CTE pull-out days; seconded by Roxanne Reyna (Keller Elementary). Motion carried.
- IX. Updates
- Mrs. Bertha Pena reminded committee that textbook adoptions will be taking place this year; principals must nominate their representatives for the Math, Science, and Technology Applications adoptions.
- X. Announcement
- President, Emerson announced the next DEIC meeting will be held on Monday, October 21, 2013 at 5:30 p.m. in the BISD Board Room.
- XI. Adjournment
- The meeting was adjourned at 7:20 p.m. Motion was made by Mark Munoz (Victoria Heights Elementary) who moved to adjourn the meeting; seconded by Roxanne Reyna (Keller Elementary). Motion carried.